



## EDUCATION AND PATIENT SUPPORT GRANT GUIDELINES

### ABOUT US

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Maine Cancer Foundation was established in 1976 with funds donated by Mr. Harmon Hugo and the Morris Sandler Family. Both had lost loved ones to cancer and felt compelled to make a difference.

Originally known as the Maine Cancer Research and Education Foundation, the name evolved into Maine Cancer Foundation in 2001. At its founding, it was stipulated that 100% of funds raised would stay in Maine to benefit Maine people.

The mission of Maine Cancer Foundation is to improve the health and well-being of Maine people by:

- Funding scientific basic and clinical cancer research,
- Sponsoring professional and public education regarding knowledge and advances in cancer medicine, and
- Sponsoring cancer patient support programs.

### FUNDING CRITERIA

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Maine Cancer Foundation currently allocates up to 20% of income to education or patient support programs. Typical maximum funding is \$10,000 for one year; however, the Foundation will consider extending funding up to \$50,000 for one project per year. This grant is also one year in duration.

#### ***AREAS OF FOCUS:***

##### Education

The Foundation seeks to expand the level of knowledge among healthcare professionals, patients and the public regarding:

- Molecular origins of cancer
- Role of genetics in cancer
- Cancer prevention methods
- Early detection strategies

##### Patient Support

The Foundation seeks to augment its commitment to cancer research and education by supporting programs that seek to:

- Assist patients and their families in dealing with a cancer diagnosis

#### ***GRANT TERM:***

Proposals must be short-term (one year) with clearly defined goals and measurable results. Grant recipients may re-apply in subsequent years. However, the Foundation is more interested in providing start-up funds than sustaining programs from year to year.

Unsuccessful proposals are welcome to re-apply keeping in mind reviewer comments. No more than one project proposal may be submitted per applicant per year.

**REQUIRED REPORTING:**

A written report stating progress and conclusions must be submitted on a timely basis. Reports are published in the Foundations Annual Report and in broader media markets when appropriate. If funds are unspent after one year, they must be returned promptly or an alternative plan for their use submitted.

**WHAT WE WILL NOT FUND:**

- Direct support to individuals for cancer prevention, detection or treatment services, equipment or supplies
- More than 15% institutional overhead
- Prevention and treatment methods with a scientific basis are preferred
- Personnel for political advocacy or lobbying efforts
- Business investments or loans
- Special events and fundraisers to benefit groups other than MCF
- Programs that do not benefit the people of Maine
- Advertising (print, TV or radio) except in unique situations

**APPLICATION PROCESS**

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**DEADLINES:**

Applications are accepted twice per year on **November 1** and **March 1**. Awards are announced within 45 days and funds are distributed upon receipt of a signed contract. No more than one proposal per program will be considered per year.

**HOW TO APPLY:**

Email completed and signed applications including all attachments to [grants@mainecancer.org](mailto:grants@mainecancer.org) by 5:00 p.m. on the deadline date. In an effort to go paperless, MCF will no longer accept printed or faxed applications.

If you wish to submit unscannable materials, please send 6 copies to: Maine Cancer Foundation  
170 US Route 1, Suite 250  
Falmouth, ME 04105

**ADDITIONAL INFORMATION**

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- Be sure your proposal is clear and concise and that steps to measure its effectiveness are included. Collaborations with other agencies are encouraged and are not required to be Maine-based.
- The Grant Review Committee does not grant interviews to prospective grantees nor do they normally make site visits.
- Programs currently receiving federal or state funding are not universally eligible but certain new components could qualify for grant funding.
- Geographic distribution of grants will be considered and institutions may be limited to two grants per year if necessary.
- Maine Cancer Foundation will not knowingly support projects that discriminate on the basis of race, creed, religion, sex, national origin, handicap, marital status or sexual orientation.
- The Foundation reserves the right to make additional grant awards at the discretion of its board members. Organizations that receive such funding are selected by the board and may be reviewed outside of the normal application process.
- A grant recipient's work must further the charitable purposes outlined by MCF. Funds may not be diverted to benefit any individual. The results or benefits of any Foundation supported investigation or program are required to remain in the public domain for the benefit of Maine people.